



**State of North Carolina  
BOARD OF BARBER EXAMINERS**

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## **EXAM CANCELLATION**

March 16, 2020

Dear Applicant:

**The North Carolina Board of Barber Examiners is cancelling exams in April and May due to the current pandemic.** This letter explains why we made this decision and what steps the board is taking limit any negative impact on applicants.

### **GENERAL INFORMATION**

#### **Why are exams canceled?**

- During our exams, we will normally have about 50-100 people in the building at once. We have a relatively small lobby, and we don't want a large number of people packed into a small area.
- Given the nature of the practical exams, it's not possible for us to enforce social distancing policies (such as having people at least six feet apart).
- We are following guidance from the Centers for Disease Control to avoid gatherings of 50 or more people.

#### **When will exams be rescheduled?**

- We anticipate resuming exams in June. However, we will follow the advice of public-health officials before resuming exams.
- We intend to increase the number of exam days in June (or whenever we resume) to avoid a backlog.
- You WILL NOT need to pay another fee for your exam to be rescheduled.

### **INFORMATION FOR APPRENTICE APPLICANTS**

#### **What if my permission to work expires?**

- If you currently have a permission to work (PTW), we'll issue a new PTW with an extended expiration date. That way, the cancellation of exams won't affect your ability to work.

- Please complete and submit the enclosed form, leaving the executive director's signature and the expiration date blank. We will send you the new PTW to replace your current one.
- **IMPORTANT:** please DO NOT hand-deliver the new form. Please only send it by mail, fax, or email (high-quality scans only—no photographs). The contact information is on the letterhead. We will return the completed form by mail only—we will not allow you to pick it up from the office. We are taking these precautions for the protection of our limited number of staff members and to prevent staff illnesses from interrupting board operations. We strongly encourage you to send in this form as soon as possible so we can process it before your current one expires.

### **What if I passed one exam but failed the other?**

- If you passed one exam and are trying to pass the other exam, you may hit the six-month deadline to pass the exam that you previously failed. If this situation applies to you, please contact the board office. We'll determine whether options exist to limit the impact on you.

### **INFORMATION FOR REGISTERED APPLICANTS**

- If you've held an apprentice license for almost three years, and these exam cancellations will cause you to go over that three-year deadline, please contact the board office. We'll determine whether options exist to limit the impact on you.
- Before this cancellation, you might not have had to renew your apprentice license because you'd be getting a registered license instead. If this circumstance applies to you, please contact us. We'll determine whether options exist to limit the impact on you.

### **Questions?**

Please contact the board staff if you have any questions or concerns at [barberboard@nc.gov](mailto:barberboard@nc.gov) or (919) 814-0640.

Sincerely,

Dennis Seavers  
Executive Director